

**Clerk-Treasurer Original**



**TOWN OF  
DAYTON**

**UTILITY BOARD  
Telephone Meeting**

**SETTLED:**

**INCORPORATED:**

**Minutes of  
June 15, 2021**

These minutes are not intended to be a verbatim transcript.  
Audio of this meeting is on file in the Town Clerk's Office.

**TOWN COUNCIL:**

Jen Manago, Town Board President  
Stan Kyger, Town Board Vice President  
Ron Koehler, Utility President  
Carla Snodgrass, Utility Vice President  
Ashley Stevenson, Council Member

**CLERK-TREASURER:**

Michelle Frewerd C/T

Utility President, Ron Koehler called the meeting to order. In attendance on the phone were: Council Members Ashley Stevenson, Carla Snodgrass, Jen Manago, and Stan Kyger. Also present were Clerk-Treasurer, Michelle Frewerd, Town Attorney, Reid Murtaugh, Mark Harlow and Marshal Taylor.

**Attorney:**

**Repayment Plan-** Reid discussed the resolution regarding utility repayment plans.  
Ron Koehler made a motion to adopt resolution 2021-10...Carla Snodgrass seconded the motion...carried roll call vote 5-0.  
Ashley Stevenson-Yes  
Carla Snodgrass-Yes  
Ron Koehler-Yes  
Stan Kyger-Yes  
Jen Manago-Yes

Ron Koehler made a motion approve Covid payment agreement letter...Carla Snodgrass seconded the motion...carried roll vote 5-0.  
Ashley Stevenson-Yes  
Carla Snodgrass-Yes  
Ron Koehler-Yes  
Stan Kyger-Yes  
Jen Manago-Yes

Ron Koehler made a motion to approve the notice to reinstatement of late penalties...Carla Snodgrass seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

Ron Koehler made a motion to approve the Covid-19 payment plan...Carla Snodgrass seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

### **Adjustment Report:**

January 2021, February 2021, March 2021, April 2021 and May 2021- Michelle explained the 604-fund report and why the large number of adjustments that were done for the outdated accounts were not showing up on the 604 report. Reid discussed that the board needs to plan on getting past residents refunds back.

### **Utility Superintendent Report:**

**Hydrant Flow testing/flushing-** Each year this is done on 20% of hydrants. This will be done by M.E Simpson soon. Once scheduled it will be posted to alert residents. Cost is around \$2100.

Every 3 years the town must do lead testing. This year we are due for the testing of 10 homes. Will be during this in early July.

**Sewer Master Meter Calibration-** Each year Lafayette requires the meter to be calibrated. Circuit board needs replaced on meter. The cost to have it done is \$785.

Ashley Stevenson made a motion to replace the system to make sure it is running properly...Ron Koehler seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

Back in April, all the lift stations were pumped out and cleaned. A pump motor in Deerfield is not showing the right voltage. There is a pump in the barn and would like FJF to pull the bad pump and replace with the current pump in barn.

Ron Koehler made a motion to allow up to \$1500 to allow the pump to get switched out and rebuilt...Stan Kyger seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

**CCMG project-** Received contract back from the state to move forward with bids. Asked for approval to move forward with the bids for the project.

Ron Koehler made a motion to proceed with the bids for the streets project...Stan Kyger seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

Ron Koehler made motion to put a speed bump out on Dayton Road South by the church with a limit of \$5000...Stan Kyger seconded the motion...carried roll call vote 4-1.

Ashley Stevenson-No

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

**Crosswalk painting bids-** Last time they were painted was in 2018. Bids were Bright Line Striping for \$2722 and Straight Lines Painting for \$1250.

Ron Koehler made a motion for Straight Lines Painting do the crosswalk painting for \$1250...Jen Manago seconded the motion...carried roll call vote 5-0.

Ashley Stevenson-Yes

Carla Snodgrass-Yes

Ron Koehler-Yes

Stan Kyger-Yes

Jen Manago-Yes

**Mulberry Telephone – Fiber Optic-** Been in communication with Randy M with Mulberry regarding upcoming projects in town.

**SR38 Water Relocation project-** Bids are currently being solicited by BF&S. Bids will be opened at Town Hall on June 24<sup>th</sup> at 3pm.

272 Washington St has completed his sidewalk repair.

**Reports of Council Members:**

None

**Ron Koehler adjourned the meeting.**

**Attest:**



**Michelle Frewerd**

**Clerk Treasurer**